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|  | **Job Hazard Analysis (JHA)** | **Safe Job Procedure** |
| **Identified Task:** | **Priority Ranking:****Severity:** 1. Imminent Danger 2. Serious 3. Minor 4. Not Applicable**Probability:** A. Probable B. Reasonably Probable C. Remote D. Extremely Remote  | **Severity (S) + Probability (P) = Priority Ranking (PR)**For example,Working at a height of 4 meters without fall protection.S (**1**) +P (**A**) =PR (**1A**) |
| Servicing Equipment |
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| **Tools/Equipment Required:** | **Material Required:** | Date: January 9th 2015Page:\_\_1\_\_\_ of \_\_\_2\_\_  |
| **Track Hoe,**  | **Various wrenches and hand tools, oil, air tools** |
|  |  |
| **Steps** | **Sequence of Steps** | **Potential Incidents or Hazards** | **Priority** | **Controls in Place****Identify Controls or Combination of Controls That Are in Place** | **Instructions:** The Job Hazard Analysis must be completed prior to the development of the Safe Job Procedure. |
|  |  |  |  | **Engineer** | **Administration** | **PPE** |  |
| 1 | Equipment pre-inspection | Slips and trips climbing on equipment to check fluid levelsHit by other equipment in areaOther operations in area | 3c |  | **SWP/SJP** |  | Use 3 point contact when climbing on equipment to check fluid levels.Wear traffic vest while working outside of cabLet other people in area know you are working in area.Wipe up any fluid spills as soon as they happen |
| 2 | Servicing equipment | Pinch pointsEquipment could move unexpectedlyPressure in hoses and linesMoving partsFluid spills | 2c |  | **SWP** |  | Apply lock out to all controls before attempting to service machine.Stretch before crawling under equipment to avoid cramps and strains.Stay away from moving parts. Make sure any pto’s are shut off prior to servicing equipment.Use a rag to clean up any fluid spills or excess grease from grease nipples.Don’t allow any person to be in equipment while you are doing the servicing.This will prevent someone accidently removing lockouts while you are still working on unit. |
| 3 | Undo lockouts and put machine back in service | Other workers in areaOther equipment in area | 3c |  | **SWP/SJP** |  | Communicate with other workers and equipment. Let them know you are about to move equipment. |
|  |  |  |  |  | **SWP** |  |  |
|  |  |  |  |  | **SWP** |  |  |
| **Developed by: Blake Cowan** | **Reviewed by: Dylan Gardner** |
| **Revised by:**  | **Approved by: Dylan Gardner** |
| **Comments:** |
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